



136 S. Fisher Street P.O. Box 2597, Burlington, NC 27216
336-227-6603 www.frontstreetumc.org/playschool
Rebecca Hurdle, Director

Thank you for your interest in our program! Front Street Playschool is a morning preschool program for children who will be 1, 2, 3, or 4 years old by August 31, 2024. Our goal is to provide a safe, positive, loving environment in which children have the opportunity to learn and grow intellectually, socially, emotionally, spiritually, and physically. We are sponsored by Front Street United Methodist Church. As a church program, we share our faith through: a short weekly chapel program presented by members of the church staff, an emphasis on the religious meanings of Christmas and Easter, and our efforts to model Christian values. We admit children into our program without regard for race or country of origin.

*Children in the three and four year old classes **must be** toilet trained to attend our program.* If needed, we will work with you on this for a 1 month trial period. We expect and understand occasional accidents.

Additionally, children who attend our program must be vaccinated according to the CDC's guidelines on immunizations.

THE APPLICATION PROCESS:

1. Fill out an application and preference sheet for each child.
2. Turn in both forms along with a registration fee per child. **The fee for applications received by noon on March 6, 2024 is \$75.00. After that time, the registration fee will be \$100.** This fee is **non-refundable** if you choose to withdraw your child after they have been accepted into the program. Please make checks payable to Front Street Playschool.
3. **Applications can be hand delivered to the church office at 136 South Fisher Street in Burlington or mailed to (preferred):**

**Front Street UMC Playschool
P.O. Box 2597
Burlington, NC 27216**

On the preference information sheet, you will be asked to indicate your preference of days and appropriate age group. The specific classes we offer may be affected by demand and staff availability. If you are only willing to accept one choice, then please indicate only that choice. Please note: If you do not receive your first choice class it does not hurt your chances of getting in your second choice class. There are also some extra options listed on the preference sheet which will be offered as demand allows. If you have questions regarding those, please contact Rebecca Hurdle playschoolfs@gmail.com or (336) 227-6263.

You have the option of listing children with whom your child is friendly. Every effort will be made to put your child in a class with at least one child he/she knows. Please be aware that it is not always possible to honor requests. One of the goals of Playschool is to help children learn to make new friends. Please be willing to give your child that opportunity.

We are not able to honor requests for specific teachers. We make every effort to hire teachers of the highest caliber, and therefore feel confident that your child will be in excellent hands no matter which teacher they are assigned.

We cannot make any special accommodations for applications that are late or lost due to postal error. Applications received after March 6, 2024 will be used to fill those openings remaining after the priority drawing. This will be done on a first come, first serve basis. Once vacancies are filled from those applicants, any remaining names will be placed on a waiting list and the registration fee for children who could not immediately be accepted will be returned. We continue to keep a waiting list throughout the year and use it to fill openings as they occur.

PRIORITIES DURING DRAWING (only applicable through March 6, 2024):

1. **FIRST PRIORITY** for acceptance into this program is given to church members and children of our staff. The purpose of this policy is to provide a place in our program for those church families who actively support the church with their prayers, presence, gifts, and service.
2. **SECOND PRIORITY** is given to the students currently enrolled in our playschool. (Please note that children currently enrolled in our four year old classes, and are returning to our program for an additional year are accepted ahead of other currently enrolled children.)
3. **THIRD PRIORITY** goes to siblings of currently enrolled students.
4. **FOURTH PRIORITY** goes to those not currently affiliated. We are pleased to note that we are generally able to accept most unaffiliated students.

FEES & TUITION

Please make all checks payable to Front Street UMC Playschool.

Registration Fees (must be submitted with application)

If received by March 6, 2024: \$75.00

If received **after** March 6, 2024: \$100.00

If we are unable to place your child in our program, we will refund your registration fee; however, if for any reason you decide to withdraw your child after he/she has been accepted into the program, you will forfeit your registration fee.

Monthly Tuition:

Toddlers – 2 mornings a week (8:45 – 11:30)	\$130.00 per month
Toddlers – 2 mornings a week + Fri. Playgroup (8:45 – 11:30)	\$180.00 per month
Toddlers - attending both M/W, T/Th, and Fri Playgroup (8:45 – 11:30)	\$310.00 per month
*children who are at least 12 months old by August 31, 2024	
Twos – T/Th (2 mornings a week) (8:45 - 11:30)	\$125.00 per month
Twos – M/W/F (3 mornings a week) (8:45 – 11:30)	\$155.00 per month
Twos – attending both M/W/F and T/Th classes (8:45 – 11:30)	\$280.00 per month
*children who are 2 years old by August 31, 2024	
Threes – MWF mornings (8:45 – 11:45)	\$155.00 per month
Threes – 5 mornings a week	\$250.00 per month
*children who are 3 years old by August 31, 2024	
Fours – MWF mornings (8:45 – 12:00)	\$155.00 per month
Fours – 5 mornings a week (8:45 – 12:00)	\$215.00 per month
*children who are 4 years old by August 31, 2024	

Supply/Snack Fee:

Paid twice yearly, at the beginning of each semester, based on days enrolled. Supply/snack fee per semester will be:

2 days a week (toddlers and twos): \$45.00

3 days a week (toddlers, twos, and threes): \$50.00

3 day four year olds: \$55.00

5 day three and four year olds: \$60.00

*Toddlers and Twos attending more than one class pay the supply fee for both classes.

NOTIFICATION

You will be notified by either mail or email, as to whether or not we were able to accept your child into our program. If we are not able to accept all applicants or provide them with their first choice of class, a waiting list will be maintained to be used in filling vacancies which may arise throughout the year.

If you have any questions or would like a tour of the facility, please contact Rebecca Hurdle at (336) 227-6603 from 9:00 a.m. to 1:00 p.m., Monday through Friday OR at playschoolfs@gmail.com.

Front Street UMC Playschool Preference Sheet

Child's Name: _____

Parents' Names: _____

Mailing Address: _____

Please circle your child's priority for enrollment:

Church member/PS staff

Currently enrolled

Repeating a four's class

Sibling of currently enrolled student

Currently unaffiliated

Indicate 1st and 2nd choices of class and days (birthday cut-off is August 31st for each age group):

_____ Toddler M/W

_____ Toddler T/Th

_____+Toddler Friday playgroup

_____ 2 year old M/W/F

_____ 2 year old T/Th

_____ 3 year old M/W/F

_____ 3 year old M-F (5 days/week)

_____ 4 year old M/W/F

_____ 4 year old M-F (5 days/week)

*Playgroup is only available to children enrolled in the MW or TTh toddler classes.

If space is available after our initial enrollment is complete, children can be registered for two same age classes. If this does become possible, and you would like to register your child for two classes of the same age group, please indicate that by writing "both if available" beside your 1st choice above.

Lunch Bunch is a program that is offered to currently enrolled three and four year olds to help extend their day and to begin practicing eating independently in preparation for kindergarten. This year, sign-ups for Lunch Bunch will go out monthly and will be offered at least one day a week. More information will be available at the beginning of the school year.

We will try to place your child with at least one child they know. Please list the names of children with whom your child is friendly with:



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Rebecca Hurdle, Director

Name of child: _____ Birthdate: _____
(Last) (First) (MI)

Sex: Male _____ Female _____

Information about family:

Mother/Guardian's Name: _____ Home Phone: _____ Cell: _____

Full Address: _____

Where Employed: _____ Business Phone: _____ Email: _____

Father/Guardian's Name: _____ Home Phone: _____ Cell: _____

Where Employed: _____ Business Phone: _____ Email: _____

Names and ages of siblings/others living in home: _____

Insurance Carrier: _____ Policy #: _____

Information about your child: (use back of form if needed)

Does your child have any known allergies: No _____ Yes _____ *If yes, please explain: _____

Please give any information concerning your child which will be helpful for Playschool staff to know (special needs, fears, likes, dislikes): _____

Emergency Information:

Name of child's doctor: _____ Office phone: _____

Name of child's dentist: _____ Office phone: _____

Hospital Preference: _____ Phone: _____

In case of sickness or accident, if neither father or mother (or guardian) can be contacted, call:

Name: _____ Cell phone: _____ Home phone: _____

Name: _____ Cell phone: _____ Home phone: _____

If you cannot pick up your child, please give the names, contact information, and relationships of persons to whom the child can be released: _____

I agree that the operator may authorize the physician of his/her choice to provide emergency care in the event that neither I nor the child's doctor can be contacted immediately. _____

(Signature)

(Date)

I, as the operator, do agree to provide transportation to an appropriate medical resource in the event of the emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult. I will not administer any drug or any medication without specific instruction from the physician or the child's parent, guardian, or full-time custodian. _____

(Signature of Operator)

(Date)